
Council



St Edmundsbury
BOROUGH COUNCIL

Title:	Agenda
Date:	Tuesday 19 December 2017
Time:	7.00 pm
Venue:	Conference Chamber West Suffolk House Western Way Bury St Edmunds IP33 3YU
Membership:	All Councillors You are hereby summoned to attend a meeting of the Council to transact the business on the agenda set out below.  Ian Gallin Chief Executive 11 December 2017
The Meeting will be opened with Prayers by the Mayor's Chaplain, The Venerable Dr David Jenkins, Archdeacon of Sudbury. <i>(Note: Those Members not wishing to be present for prayers should remain in the Members' Breakout Area and will be summoned at the conclusion of prayers.)</i>	
Interests – Declaration and Restriction on Participation:	Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.
Quorum	Fifteen Members
Committee administrator:	Claire Skoyles Democratic Services Officer Tel: 01284 757176 Email: claire.skoyles@westsuffolk.gov.uk

Public Information



St Edmundsbury
BOROUGH COUNCIL

Venue:	Conference Chamber West Suffolk House Western Way Bury St Edmunds Suffolk IP33 3YU	Tel: 01284 757176 Email: democratic.services@westsuffolk.gov.uk Web: www.westsuffolk.gov.uk
Access to agenda and reports before the meeting:	Copies of the agenda and reports are open for public inspection at the above address at least five clear days before the meeting. They are also available to view on our website.	
Attendance at meetings:	The Borough Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public.	
Public questions:	<p>Members of the public may ask questions of Members of the Cabinet or any Committee Chairman at ordinary meetings of the Council. 30 minutes will be set aside for persons in the public gallery who live or work in the Borough to ask questions about the work of the Council. 30 minutes will also be set aside for questions at special or extraordinary meetings of the Council, but must be limited to the business to be transacted at that meeting.</p> <p>A person who wishes to speak must register at least fifteen minutes before the time the meeting is scheduled to start. This can be done online by sending the request to democratic.services@westsuffolk.gov.uk or telephoning 01284 757176 or in person by telling the committee administrator present at the meeting.</p> <p>Written questions, detailing the full question to be asked, may be submitted by members of the public to the Service Manager (Democratic Services) no later than 10.00 am on the previous working day to the meeting of the Council. Email: democratic.services@westsuffolk.gov.uk Phone: 01284 757162</p>	
Disabled access:	<p>West Suffolk House has facilities for people with mobility impairments including a lift and wheelchair accessible WCs. However in the event of an emergency use of the lift is restricted for health and safety reasons.</p> <p>Visitor parking is at the car park at the front of the building and there are a number of accessible spaces.</p>	
Induction loop:	An Induction loop is available for meetings held in the Conference Chamber.	
Recording of meetings:	<p>The Council may record this meeting and permits members of the public and media to record or broadcast it as well (when the media and public are not lawfully excluded).</p> <p>Any member of the public who attends a meeting and objects to being filmed should advise the Committee Administrator who will instruct that they are not included in the filming.</p>	

Agenda

Procedural Matters

Page No

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1. Minutes

To confirm the minutes of the meetings held on 26 September 2017 and 17 October 2017 (extraordinary meeting) (copies attached).

2. Mayor's announcements

3. Apologies for Absence

To receive announcements (if any) from the officer advising the Mayor (including apologies for absence)

4. Declarations of Interests

Members are reminded of their responsibility to declare any pecuniary or local non pecuniary interest which they have in any item of business on the agenda **no later than when that item is reached** and, when appropriate, to leave the meeting prior to discussion and voting on the item.

Part 1 – Public

5. Leader's Statement

Paper No: **COU/SE/17/020 TO FOLLOW**

(Council Procedure Rules 8.1 – 8.3) Members may ask the Leader questions on the content of both his introductory remarks and the written statement itself.

A total of 30 minutes will be allowed for questions and responses. There will be a limit of five minutes for each question to be asked and answered. A supplementary question arising from the reply may be asked so long as the five minute limit is not exceeded.

6. Public Participation

(Council Procedure Rules Section 6) Members of the public who live or work in the Borough are invited to put one question of not more than five minutes duration. A person who wishes to speak must register at least fifteen minutes before the time the meeting is scheduled to start.*

(Note: The maximum time to be set aside for this item is 30 minutes, but if all questions are dealt with sooner, or if there are no questions, the Council will proceed to the next business.

Each person may ask **one** question only. A total of **five minutes will be allowed for the question to be put and answered.** One further question will be allowed arising directly from the reply, **provided that the original time limit of five minutes is not exceeded.**

Written questions may be submitted by members of the public to the Service Manager (Democratic Services) **no later than 10.00 am on Monday 18 December 2017.** The written notification should **detail the full question** to be asked at the meeting of the Council.)*

*For further information, see Public Information Sheet attached to this agenda.

7. Referrals Report of Recommendations from Cabinet

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Report No: **COU/SE/17/021**

(A) Referrals from Cabinet: 17 October 2017

1. West Suffolk Local Code of Corporate Governance
Portfolio Holder: Cllr Ian Houlder

(B) Referrals from Cabinet: 5 December 2017

1. West Suffolk Operational Hub
Portfolio Holder: Cllr Peter Stevens
2. Statement of Licensing Policy and Cumulative Impact Policy Renewal
Portfolio Holder: Cllr Alaric Pugh
3. Bury St Edmunds Town Centre: Masterplan
Portfolio Holder: Cllr Alaric Pugh
4. Mid Year Treasury Management Performance Report 2017/2018 and Investment Activity (1 April to 30 September 2017)
Portfolio Holder: Cllr Ian Houlder
5. Local Council Tax Reduction Scheme 2018/2019
Portfolio Holder: Cllr Ian Houlder
6. Council Tax Base for Tax Setting Purposes 2018/2019
Portfolio Holder: Cllr Ian Houlder
7. West Suffolk Strategic Framework: 2018-2020
Portfolio Holder: Cllr John Griffiths
8. St Genevieve Lakes (formerly Park Farm, Ingham): Masterplan
Portfolio Holder: Cllr Alaric Pugh

8. Questions to Committee Chairmen

Members are invited to ask questions of committee Chairmen on business transacted by their committees since the last ordinary meeting of Council on 26 September 2017:

Committee	Chairman	Dates of meetings
Overview and Scrutiny Committee	Cllr Diane Hind	25 October 2017 <i>(extraordinary meeting)</i> 8 November 2017
Performance and Audit Scrutiny Committee	Cllr Sarah Broughton	29 November 2017
Development Control Committee	Cllr Jim Thorndyke	2 November 2017 <i>(special and ordinary meetings)</i> 7 December 2017
Licensing and Regulatory Committee	Cllr Frank Warby	31 October 2017
West Suffolk Joint Standards Committee	Cllr John Burns <i>(Vice-Chairman)</i>	11 December 2017

9. Motions on Notice

The following Councillors have given notice under paragraph 9.1 of the Council Procedure Rules of the following motions:

(a) Councillor Diane Hind:

"That St Edmundsbury introduces no idling zones around hospitals, schools, care homes and sheltered housing."

(b) Councillor David Nettleton:

"That with effect from April 2018 new subscribers to the Brown Bin emptying service be charged at the following rates, depending on the month the subscription is approved:*

April £40: May £37: June £34: July £31: August £28: September £25: October £22: November £19: December £16: January £13: February £10.

No new subscriptions accepted in March as officers busy organising renewals.

**Subject to technical amendments"*

Continued over...

Paragraph 9.5 of the Council Procedure Rules states:

'Any motion under paragraph 9.1 of these Rules, on being moved and seconded, will usually, without discussion, be referred to the appropriate forum for consideration. The Mayor may, if he/she considers it appropriate, allow the motion to be dealt with at the meeting at which it is moved and seconded provided that the motion, if carried, would not involve the Council in expenditure not included in the Council's approved revenue or capital budget.'

10. Urgent Questions on Notice

The Council will consider any urgent questions on notice that were notified to the Service Manager (Democratic Services) by 11am on the day of the meeting.

11. Report on Special Urgency

Part 4, Access to Information Procedural Rules, of the Constitution (paragraph 18.3) requires the Leader of the Council to submit quarterly reports to the Council on the Executive decisions taken (if any) in the circumstances set out in Rule 17, Special urgency in the preceding three months.

Accordingly, the Leader of the Council reports that no executive decisions have been taken under the Special Urgency provisions of the Constitution.

12. Exclusion of Press and Public

To consider whether the press and public should be excluded during the consideration of the following items because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the items, there would be disclosure to them of exempt categories of information as prescribed in Part 1 of Schedule 12A of the Local Government Act 1972, and indicated against each item and, in all circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Part 2 – Exempt

13. Exempt Minutes: 17 October 2017 (Extraordinary Meeting) (para 3) 75 - 78

To confirm the exempt minutes of the meeting held on 17 October 2017 (extraordinary meeting) (copy attached).